

## Booth Cleaning Service Order Form

The Metro Toronto Convention Centre is the exclusive provider of all cleaning services.

In order to arrange for janitorial service please complete this form:

SHOW: \_\_\_\_\_ SHOW DATES: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ BOOTH #: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

PROVINCE / STATE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

POSTAL CODE / ZIP: \_\_\_\_\_ PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

CREDIT CARD #: \_\_\_\_\_ EXP. DATE: \_\_\_\_ / \_\_\_\_ NAME ON CARD: \_\_\_\_\_  
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CARD HOLDERS SIG.: \_\_\_\_\_ CARD HOLDER'S EMAIL: \_\_\_\_\_

VISA MASTERCARD AMERICAN EXPRESS

**RATES** (includes vacuuming, dusting, cleaning of tables and emptying wastebaskets). **Prices below are in effect as of April 1, 2019 to March 31, 2020.**

**Rates are subject to change without notice.** The rates are based on gross booth area. Prices are in Canadian funds.

**Advanced Rate "Early Bird" Discount END:** \_\_\_\_\_ **NOTE:** cleaning will be done prior to show opening on the dates required.

Rate Type	Advanced Rate "Early Bird" Discount	Regular / On-site Rate	Total sq ft	Total Days	Cost (\$)	Required Dates
<b>ONE Clean Only</b> (minimum charge \$42.00)	25 ¢/sq ft	32 ¢/sq ft	x _____ x _____	1 Day = \$ _____		
<b>Daily Cleaning (must be more than one clean)</b>						
under 1000 sq ft	19 ¢/sq ft	23 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
1001-2500 sq ft	18 ¢/sq ft	22 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
2501-5000 sq ft	17 ¢/sq ft	20 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
5001-10,000 sq ft	16 ¢/sq ft	19 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
10,001 sq ft + over	15 ¢/sq ft	18 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
Steam Cleaning	23 ¢/sq ft	29 ¢/sq ft	x _____ x _____	Day(s) = \$ _____		
Large Waste Receptacle			\$15/day x _____	Day(s) = \$ _____		
Additional waste removal available on request Please provide details below under "Special Requirements" (including number of pickups and booth size) and a quote will be sent to you.						
Additional exhibit cleaning is available (minimum 4 hours) \$57.00/hr x _____ hrs = \$ _____						

Additional charges would be pending for carpet in need of special attention due to food sampling demonstrations, hair, wood, metal shavings, grease or oil.

### Special Requirements:

**ALL ORDERS MUST BE PREPAID IN FULL**

AUTHORIZED CUSTOMER SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ 20\_\_\_\_

SUB-TOTAL: \_\_\_\_\_

HST 13%: \_\_\_\_\_

**TOTAL PAID:** \_\_\_\_\_

HST# 12140 3141 RT0001

**Return completed form to: Metro Toronto Convention Centre, Exhibitor Services**

255 Front Street West, Toronto, Ontario M5V 2W6

T: (416) 585-8387 | F: (416) 585-8388 | E: [exhibitor-services@mtccc.com](mailto:exhibitor-services@mtccc.com) | [www.mtccc.com](http://www.mtccc.com)